



OPEN MEETING

REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL LANDSCAPE COMMITTEE*

**Thursday, May 4, 2023 at 9:30 a.m.
24351 El Toro Road, Laguna Woods, CA 92637
Board Room and Virtual with Zoom**

Laguna Woods Village owners/residents are welcome to participate in all open committee meetings in-person and virtually. To submit comments or questions virtually for committee meetings, please use one of the following options:

1. Join the committee meeting via Zoom by clicking this link:
<https://zoom.us/j/92325659805>
2. Via email to meeting@vmsinc.org any time before the meeting is scheduled to begin or during the meeting. Please use the name of the committee in the subject line of the email. Name and unit number must be included.

NOTICE AND AGENDA

This Meeting May Be Recorded

1. Call Meeting to Order
2. Approval of the Agenda
3. Approval of the Meeting Report from April 6, 2023
4. Remarks of the Chair
5. Department Head Update
 - a. Project Log
 - b. Water Use Comparison
6. Member Comments – *(Items Not on the Agenda)*
7. Response to Member Comments
8. Items for Discussion and Consideration
 - a. Tree Removal Request – 3221-A
 - b. Tree Removal Request – 3506-C
 - c. Tree Removal Request – 3530-B
 - d. Tree Removal Request – 5268
 - e. Water Saving Landscape Projects

9. Items for Future Agendas: *All matters listed under Future Agenda Items are items for a future committee meeting. No action will be taken by the committee on these agenda items at this meeting.*
10. Committee Member Comments
11. Date of Next Meeting: Thursday, June 1, 2023 at 9:30 a.m.
12. Adjournment

*A quorum of the Third Board or more may also be present at the meeting.

Ira Lewis, Chair
Kurt Wiemann, Staff Officer
Telephone: 949-268-2565



OPEN MEETING

**REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL
LANDSCAPE COMMITTEE**

**Thursday, April 6, 2023 – 9:30 AM
BOARD ROOM/VIRTUAL MEETING
Laguna Woods Village Community Center, 24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT: Chair- Ira Lewis, Ralph Engdahl, Cush Bhada (Alternate), Jules Zalon, Donna Rane-Szostak

COMMITTEE MEMBERS ABSENT: Mark Laws (Excused)

OTHERS PRESENT: Kay Havens, S.K. Park

ADVISORS PRESENT: None.

STAFF PRESENT: Kurt Wiemann, Jayanna Abolmoloki

1. Call Meeting to Order

Chair Lewis called the meeting to order at 9:32 a.m.

2. Approval of the Agenda

Director Bhada made a motion to approve the agenda with the additional item added. Director Zalon seconded. The meeting agenda was approved by unanimous consent.

3. Approval of the March 2, 2023 Report

Director Laws made a motion to approve the meeting report. Director Rane-Szostak seconded. The committee was in unanimous support.

4. Remarks of the Chair

Chair Lewis did not have any comments to share.

5. Department Head Update

5a. Project Log

Mr. Wiemann discussed the provided Project Log in detail. Members made comments and asked questions.

5b. Water Use Comparison

6. Member Comments

Multiple members made comments and asked questions regarding specific issues within the mutual.

7. Response to Member Comments

Mr. Wiemann, along with other committee members, responded to each comment individually.

8. Items for Discussion and Consideration

8a. Alteration Request - 5079

Chair Lewis recommended to the committee that staff recommendation be approved for all of the following alteration and tree removal requests, with the exception of Item 8b, as that would be placed on the next committee agenda. Director Zalon made a motion to approve staff recommendation for all of the following alteration and tree removal requests, with the exception of Item 8b. Director Bhada seconded. The motion passed with unanimous support.

8b. Alteration Request - 5193

Director Engdahl made a motion to move this item to the next committee agenda. Director Bhada seconded. The motion passed with unanimous support.

8c. Tree Removal and Alteration Request – 5241

8d. Tree Removal Request – 3255-C

8e. Tree Removal Request – 3282-C

8f. Tree Removal Request – 3478-B

8g. Tree Removal Request – 3498-3D

8h. Tree Removal Request – 5343-B

8i. Water Saving Landscape Project Locations

Mr. Wiemann explained the provided packet to the committee and informed them that this would be brought back to the next meeting for a vote. Mr. Wiemann added that the location of 2131-H would be added to the provided packet as well.

8j. Committee Charter

Director Bhada made a motion to add a sentence to the Responsibilities section of the committee charter at the end of number one. Director Zalon seconded. The motion passed with unanimous consent.

Director Bhada made a motion to recommend the approval of the proposed final draft of the landscape committee charter to the Board of Directors. Director Zalon seconded. The motion passed with unanimous consent.

8k. Landscape Manual

Mr. Wiemann suggested that the manual be reviewed and brought back to the committee with any recommended changes. The committee was in unanimous consent with this decision.

9. Items for Future Agendas

- Alteration Request – 5193
- Water Saving Landscape Project Locations
- Landscape Manual

10. Committee Member Comments

Several comments were made.

11. Date of Next Meeting: Thursday, May 4, 2023 at 9:30 a.m.

12. Adjourned at 10:20 a.m.

Ira Lewis

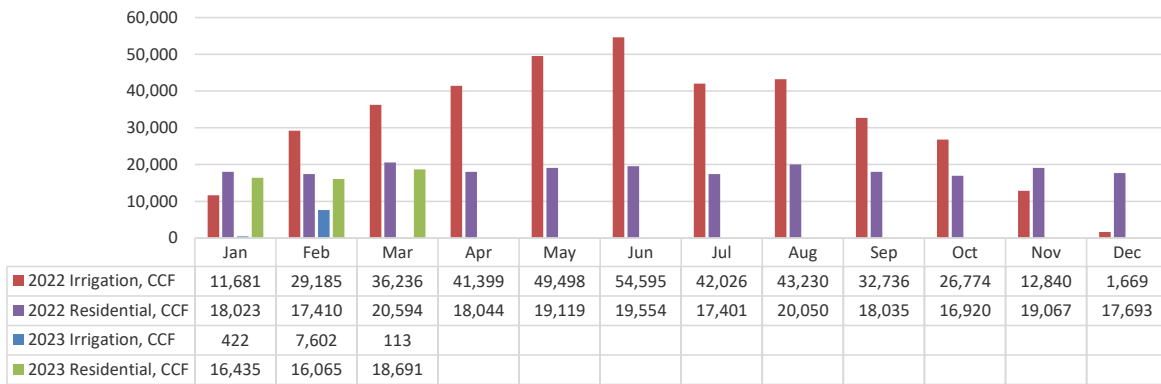
IraLewis (p 13, 2023 02B RD)

Ira Lewis, Chair
Kurt Wiemann, Staff Officer
Jayanna Abolmoloki, Landscape Administrative Assistant | 949-268-2565

Third Mutual Landscape Project Log May 2023									
Project	Contractor	Description	Status	Estimated Completion	Completion	Budget Status	Budget	YTD*	Balance
Tree Maintenance	Great Scott Tree Services, Inc.	The annual program, a combination of contracted work and in-house staff, working on a 5 year species-based trim cycle. Contractor performs mainly scheduled annual maintenance and isolated removals. Staff crew focuses on customer service.	Contracted tree crews trimmed 816 trees and removed 5 trees.	Annual Program	15%	26%	\$503,120	\$ 128,714.00	\$374,406
	In-House Tree Crew		As of March 31, 2023, the in-house crew trimmed 102 trees and removed 29 trees.		20%	22%	\$396,694	\$86,752	\$309,942
Landscape Modernization	Staff	Elimination of highest water using turf areas; replacing with water efficient landscapes. Replacing old, end of useful life plant material using drought tolerant where appropriate	On-going annual project using in-house crews.	Annual Program	15%	18%	\$195,650	\$34,763	\$160,887
Slope Maintenance Outsourced	Mission Landscape	Annual Maintenance	In progress, on schedule. Contractor has added additional crew to make up for time lost to rain.	Annual Program	15%	15%	\$523,765	\$79,172	\$444,593
Fire Risk Reduction	Mission Landscaping/FRS/Staff	Project includes the removal of vegetation with a high risk of fire.	Awarded Contract to FRS (Dudek) for Fire Fuel Reduction/Habitat Enhancement. Pre Construction meeting 5/8/23. Project expected to start early June 2023.	Annual Program	5%	0%	\$180,000	\$0	\$180,000

*Completion based upon invoices recieved to-date, 04/20/2023. In-House Expenses as of 03/31/2023.

Third Mutual Water Consumption 2022 - 2023 Trends





STAFF REPORT

DATE: May 4, 2023
FOR: Landscape Committee
SUBJECT: Tree Removal Request: 3221-A Via Carrizo – One Evergreen Pear Tree

RECOMMENDATION

Approve the request for the removal of one Evergreen Pear tree located at 3221-A Via Carrizo.

BACKGROUND

The resident purchased the unit in January 2012, and is requesting the removal of one Evergreen Pear tree, *Pyrus kawakamii*, located at the rear of the unit. The reasons cited for the removal are litter/debris, personal preference, lack of sunlight and the clogging of the roof gutters. There are three additional signatures on the request form in favor of the removal. (Attachment 1).

The Evergreen Pear tree was last pruned in August of 2019. Future trimming is tentatively scheduled for fiscal year 2025, as this tree is on a five-year trim cycle. The height of the tree is approximately 30 feet with a trunk diameter of approximately 20 inches.

DISCUSSION

At the time of inspection, the Evergreen pear tree was found to be in poor condition with many leaves and twigs affected by fire blight. Fire blight is a bacterium that is common and frequently destructive. The *Pyrus* species is extremely susceptible; there is no cure for this. To control this, it is recommended to trim the tree annually removing the affected leaves and branches eight inches back from affected areas.

The tree is growing approximately six feet from the patio and six feet from the slope at the rear of the unit. There is five feet by 20 feet of canopy overhang on the roof. Given the fire blight situation, the tree loses leaves at a higher rate than a healthy pear tree. At the time of the inspection there was a large accumulation of leaves in the gutter.

It is Staff's recommendation to remove the diseased Evergreen Pear tree now rather than later when the tree becomes larger and to avoid the annual trimming costs to try and control the disease.

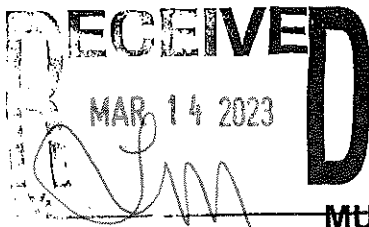
FINANCIAL ANALYSIS

The cost to remove the Evergreen Pear tree is approximately \$1,518. The cost to trim the tree at a crew rental cost is approximately \$350 annually and the estimated value of the tree is \$3,260 based on the tree inventory data.

Prepared By: Bob Merget, Landscape Manager
Reviewed By: Kurt Wiemann, Director of Landscape Services
Committee Routing: None

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form
Attachment 2: Photographs

**MUTUAL LANDSCAPE REQUEST FORM****PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information**

You must be an owner to request non-routine Landscape requests.

3221 Via Carrizo Unit A
Address

03/09/2023
Today's Date

Hongou Howard Kim
Resident's Name

214-552-9944
Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

☒ Tree Removal

☐ New Landscape

☐ Off-Schedule Trimming

☐ Other (explain): _____

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

☐ Structural Damage ☐ Sewer Damage ☐ Overgrown ☐ Poor Condition

☒ Litter/Debris ☒ Personal Preference

☐ Other (explain): _____

GUIDELINES:

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

- 2) The tree blocks the sunlight during the active times.
 (3) The tree debris clog the backyard roof gutter.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

Location = Pear tree in front of our 3rd bedroom window facing the backyard of the house. || Situation = ⁽¹⁾ The tree leaves fall constantly during 2-3 months of the tree defoliating times of a year to require quite frequent sweeping/raking to keep the backyard patio area clean.

Signatures of All Neighbors Affected By This Request

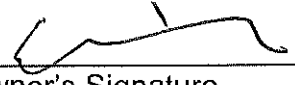
Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
Katherine P. Lewism	3221-B	<input checked="" type="checkbox"/>		
Debra	3240A	<input checked="" type="checkbox"/>		
Bob Smith	3220B	<input checked="" type="checkbox"/>		

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.


 Owner's Signature

Hongau Howard Kim
 Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

RELANDSCAPED: _____


NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____

TREE REMOVAL COST: _____

RECEIVED
 MAR 14 2023
 BY: 
 Agenda Item #8a
 Page 14 of 8











STAFF REPORT

DATE: May 4, 2023
FOR: Landscape Committee
SUBJECT: Tree Removal Request: 3506-C Bahia Blanca W. – One California Sycamore Tree

RECOMMENDATION

Deny the request for the removal of one California Sycamore tree located at 3506-C Bahia Blanca W.

BACKGROUND

The resident purchased the unit in November 2017, and is requesting the removal of one California Sycamore tree, *Platanus Racemosa*, located at the rear of the unit. The reasons cited for the removal are litter/debris, sewer damage and the accumulation of leaves on the alteration patio causing leaks during the rains. There is one additional signature on the request form in favor of the removal (Attachment 1).

The California Sycamore tree was last pruned in August of 2022. Future trimming is tentatively scheduled for fiscal year 2024, as this tree is on a two-year trim cycle. The height of the tree is approximately 45 feet with a trunk diameter of approximately 30 inches. The tree is growing on the slope approximately twelve feet from the unit's patio.

DISCUSSION

At the time of inspection, the California Sycamore tree was found to be in fair condition. There were some surface roots, however, no visible infrastructure damage. There was some decay present. The tree has been trimmed away from the unit's patio and roof approximately four feet which has eliminated any overhang. The tree has an open canopy with very few crossing branches or deadwood and favorable branch taper.

The bark of the tree has rough and thickened bark to most likely due to clear wing moth borer activity. Sycamore trees can tolerate heavy bark tunneling with minimal harm to the tree.

There was a moisture intrusion report performed in February 2023 due to a leak from the patio cover. After the debris was removed from the patio cover the water was flowing freely to the gutters.

It is Staff's recommendation to continue to provide canopy clearance from the patio and recommend, since this is an alteration, the possibility of more frequent cleaning of debris to be performed by the resident.

FINANCIAL ANALYSIS

The cost to remove the California Sycamore tree is approximately \$2,370. The cost to trim the tree at a crew rental cost is approximately \$400 and scheduled trimming is \$156. The estimated value of the tree is \$9,830 based on the tree inventory data.

Prepared By: Bob Merget, Landscape Manager

Reviewed By: Kurt Wiemann, Director of Landscape Services

Committee Routing: None

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form

Attachment 2: Photographs



Laguna Woods Village

MUTUAL LANDSCAPE REQUEST FORM**PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information***You must be an owner to request non-routine Landscape requests.*

3506 C BAHIA BLANCA WEST
Address

EVA BALINT
Resident's Name

RECEIVED
FEB 10 2023
BY: [Signature]
Today's Date

887466260
Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

☒ Tree Removal☐ New Landscape☐ Off-Schedule Trimming☐ Other (explain): _____**Reason for Request**

Please checkmark the item(s) that best explain the reason for your request.

☐ Structural Damage ☒ Sewer Damage ☐ Overgrown ☐ Poor Condition☒ Litter/Debris ☐ Personal Preference ☐ View Obstruction☐ Other (explain): _____**GUIDELINES:**

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **View Blockage:** By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

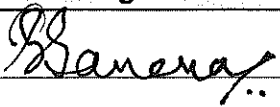
Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

FALLING LEAVES FROM TREE (in back of manor) accumulate on patio cover and caused leaks during rain periods
↳ onto patio

Signatures of All Neighbors Affected By This Request

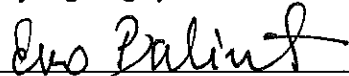
Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
	3506-B	✓		

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.



Owner's Signature

EVA BALINT

Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

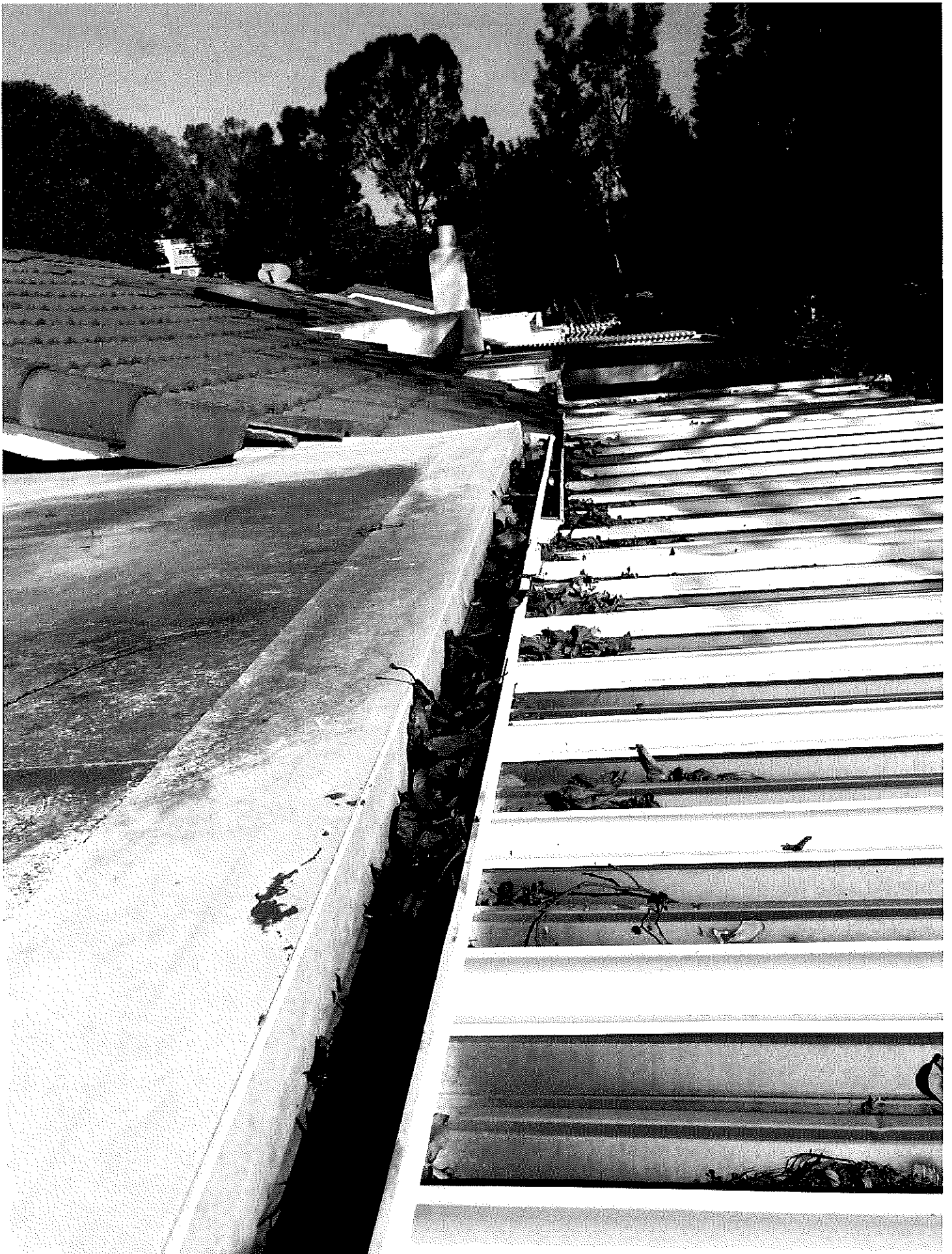
RELANDSCAPED: _____

NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____





Attachment 2







STAFF REPORT

DATE: May 4, 2023
FOR: Landscape Committee
SUBJECT: Tree Removal Request: 3530-B San Amadeo – One Crape Myrtle Tree

RECOMMENDATION

Deny the request for the removal of one Crape Myrtle tree located at 3530-B San Amadeo.

BACKGROUND

The resident purchased the unit in March 2010, and is requesting the removal of one Crape Myrtle tree, *Lagerstromia Indica*, located at the front of the unit. The reasons cited for the removal are bee issues when the tree is in bloom, and a bee sting to her husband would cause serious problems. There are six additional signatures on the request form in favor of the removal (Attachment 1).

The Crape Myrtle tree was last trimmed in August of 2019. Future trimming is tentatively scheduled for fiscal year 2024, as this tree is on a five-year trim cycle. The height of the tree is approximately 15 feet with a trunk diameter of approximately four inches. The tree is growing in the turf area in front of the unit.

DISCUSSION

At the time of inspection, the Crape Myrtle tree was found to be in good condition. There were no signs of pest activity or previous pest damage. The tree has an open canopy with no decay or deadwood. It is growing approximately four feet from the sidewalk and three feet from a water meter. There were no surface roots and no infrastructure damage.

Typically, the seasonal presence of bee activity is not a reason to remove a tree, and this was shared with the resident by staff. The resident did mention she would be willing to pay for the removal and asked if the committee would please take that into consideration.

FINANCIAL ANALYSIS

The cost to remove the tree is approximately \$276. The cost to trim the tree at the scheduled trimming is \$156 and the estimated value of the tree is \$1,000 based on the tree inventory data.

Prepared By: Bob Merget, Landscape Manager

Reviewed By: Kurt Wiemann, Director of Landscape Services

Committee Routing: None

ATTACHMENT(S)

Attachment 1:	Mutual Landscape Request Form
Attachment 2:	Photographs

BY: Surfway**MUTUAL LANDSCAPE REQUEST FORM****PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information**

You must be an owner to request non-routine Landscape requests.

3530 B Monte Hermoso B
Address

2/10/2023
Today's Date

Jane Chen
Resident's Name

713-392-3539
Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

☒ Tree Removal☐ New Landscape☒ Off-Schedule Trimming☐ Other (explain): _____**Reason for Request**

Please checkmark the item(s) that best explain the reason for your request.

☐ Structural Damage ☐ Sewer Damage ☐ Overgrown ☐ Poor Condition☐ Litter/Debris ☐ Personal Preference

☒ Other (explain): ① Bee problems ② Bee stings will give my husband a serious problem

GUIDELINES:

- Structural/Sewer Damage: Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- Overgrown/Crowded: Trees or plants that have outgrown the available space may justify removal.
- Damaged/Declining Health: Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- Litter and Debris: Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- Personal Preference: Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

2, My husband is very ill and moves very slowly
I do not need for him to get stung by the
bee on top of his acute disease.

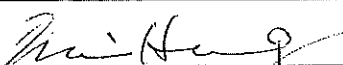

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

1. ~~Blooming~~ of the tree in front of manor 3530 B are
attracting ~~the~~ ^a large group of bees ^{last year} which made
a hive under the roof of the garage. This year
the tree is bigger. ~~Flowers~~ are much more, the bee

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
	3530 C	✓		
	3530 A	✓		
Bulkang Kim	3532 A	✓		
Wesley Elording	3529 A	✓		
Nancy O'Dell	3528 C	✓		
Jimmy Toong	3528 B	✓		

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.


Owner's Signature

Jane Chen
Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____ DATE: _____ INITIALS: _____

530 _____ 540 _____ 570 _____ LAST PRUNED: _____

RELANDSCAPED: _____ NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____

problem
will be
worsen.
I do not
want
VMS come
for the
to fix
same
problem
for the
second
time
wasting
every

body:
time
&
money





STAFF REPORT

DATE: May 4, 2023
FOR: Landscape Committee
SUBJECT: Tree Removal Request: 5268 Avenida Del Sol. – Two California Sycamore Trees

RECOMMENDATION

Approve the request for the removal of two California Sycamore trees located at 5268 Avenida Del Sol.

BACKGROUND

The resident purchased the unit in December 2019, and is requesting the removal of two California Sycamore trees, *Platanus Racemosa*, located at the rear of the unit on the slope. The reasons cited for the removal are litter/debris and sewer damage (leaves clogging the landscape drains.) There is one additional signature on the request form in favor of the removals (Attachment 1).

The California Sycamore trees were last pruned in September of 2022. Future trimming is tentatively scheduled for fiscal year 2024 as these trees are on a two-year trim cycle. The height of the trees are approximately 64 feet with trunk diameters of approximately 27 inches. The trees are growing on the slope approximately 20 to 25 feet from the unit.

DISCUSSION

At the time of inspection, the California Sycamore trees were found to be in fair condition. Both trees have open canopies with some decay and deadwood. There are many large surface roots on both trees as well as girdling roots. There is noticeable undermining of the soil around one of the tree trunks and several of the surface roots on both trees. This is usually an indication that there is movement in the root structure in both trees.

There is raising of the sidewalk on the side of the unit, however, staff does not believe this has been caused by either one of the Sycamore trees given the distance from the trees and no visible surface root activity near the sidewalk.

It is Staff's recommendation to remove both of the Sycamore trees based on the future potential of tree failure due to weak attachment of the root structure.

FINANCIAL ANALYSIS

The cost to remove the California Sycamore trees is approximately \$2,200 each. The cost to trim the trees at a crew rental cost is approximately \$450 each and scheduled trimming is \$156 each and the estimated value of the trees are \$6,080 each based on the tree inventory data.

Prepared By: Bob Merget, Landscape Manager
Reviewed By: Kurt Wiemann, Director of Landscape Services

Committee Routing: None

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form
Attachment 2: Photographs



Laguna Woods Village

MUTUAL LANDSCAPE REQUEST FORM**PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS**

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.**Resident/Owner Information**

You must be an owner to request non-routine Landscape requests.

5268 Avenida del Sol

Address

2/15/2023

Today's Date

Russell A. Bennett

Resident's Name - Owner

714-306-5975

Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.



Tree Removal

☐ New Landscape☐ Off-Schedule Trimming☐ Other (explain):**Reason for Request**

Please checkmark the item(s) that best explain the reason for your request.



Structural Damage



Sewer Damage



Overgrown



Poor Condition



Litter/Debris



Personal Preference



View Obstruction

☐ Other (explain):

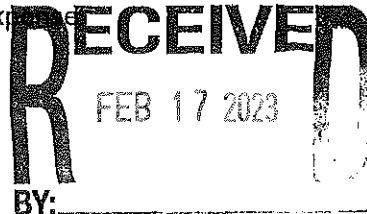
Two trees on slope behind 5268 are in danger of falling on the house. Also, the leaves and debris

GUIDELINES:

- Structural/Sewer Damage: Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical. *have blocked drains*
- Overgrown/Crowded: Trees or plants that have outgrown the available space may justify removal. *causing flooding*
- Damaged/Declining Health: Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- View Blockage: By nature, view blockage must be reviewed case by case to determine the appropriate course of action.
- Litter and Debris: Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- Personal Preference: Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.

Mutual Landscape Request Form

Revised: October 2017



Page 1 of 2

OVER →

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

Two trees on slope behind 5268 have grown too tall, are in danger of falling on the house, and the leaves and debris have blocked garden drains, causing flooding. Roots have already raised walkway.

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
Clarke D. Diamond	5267	✓		
(Marlies Diamond)				
There is no neighbor on the other side of the house, Avenida Despacio is the other side.				

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.

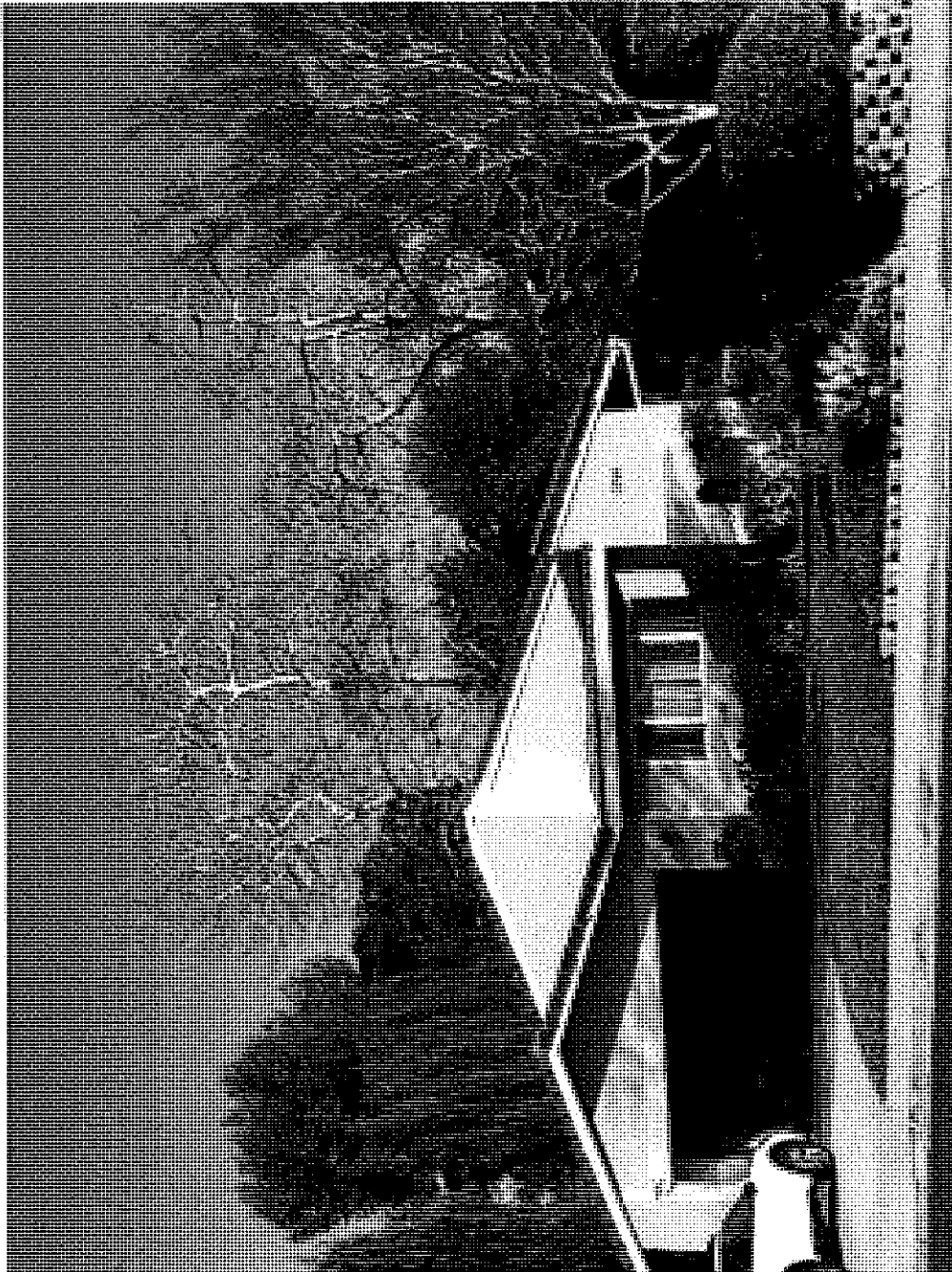
RA. Bennett
Owner's Signature

Russell A. Bennett
Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____ DATE: _____ INITIALS: _____
 530 _____ 540 _____ 570 _____ LAST PRUNED: _____
 RELANDSCAPED: _____ NEXT TIME: _____
 TREE SPECIES: _____
 COMMENTS: _____
 TREE VALUE: _____ TREE REMOVAL COST: _____

RECEIVED
 FEB 17 2023
 BY: _____



RECEIVED
FEB 17 2023
BY: _____



RECEIVED
FEB 17 2023
BY: _____



RECEIVED
FEB 17 2023
BY: _____



RECEIVED
FEB 17 2008
BY: _____



RECEIVED
FEB 17 2023
BY: _____



RECEIVED
FEB 17 2023
BY: _____

Attachment 2

















Page	Address	Street	Sq. Footage	Estimated Costs	Cumulative Cost	Notes
Page 1	2301-A	Via Puerta	180	\$810.00	\$810	Area too narrow to mow.
Page 2	2302-A	Via Puerta	240	\$1,080.00	\$1,890	Area close to parking stalls, and too narrow. Also, has areas near pedestrian guard rail.
Page 3	2299-A	Via Puerta	304	\$1,368.00	\$3,258	Area is difficult to mow due to a stop sign, light post, and tree being in the way. Also, area is slightly sloped, which is a safety concern when wet.
Page 4	2295-C	Via Puerta	400	\$1,800.00	\$5,058	Area too difficult to mow, it has an incline. When it is wet it is difficult to mow.
Page 5	2271-D	Via Puerta	410	\$1,845.00	\$6,903	Area too narrow to mow.
Page 6	2301-F	Via Puerta	648	\$2,916.00	\$9,819	Area difficult to mow. The palm trees and light post are in the way. Also, near parking stalls.
Page 7	2300-D	Via Puerta	708	\$3,186.00	\$13,005	Area difficult to mow due to trees and a light post in the way. Also, near pedestrian bench.
Page 8	2266-C	Via Puerta	745	\$3,352.50	\$16,358	Area too difficult to mow due to uneven turf.
Page 9	2265-D	Via Puerta	803	\$3,613.50	\$19,971	Area is narrow, palm tree is in the way. Grass clippings end up on sidewalk.
Page 10	2268-P	Via Puerta	868	\$3,906.00	\$23,877	Palm trees and tree roots make this area difficult to mow.
Page 11	2291-D	Via Puerta	1012	\$4,554.00	\$28,431	Area is narrow and too close to parking stalls. The fire hydrant makes this area difficult to mow.
Page 12	2266-D	Via Puerta	1232	\$5,544.00	\$33,975	Trees make it difficult to mow. There are tree roots in this area as well.
Page 13	2298-D	Via Puerta	1456	\$6,552.00	\$40,527	Grass area has an incline near sidewalk, when area is wet it is a safety concern.
Page 14	2267-G	Via Puerta	1482	\$6,669.00	\$47,196	Trees, palms, light post and tree roots make this area difficult to mow.
Page 15	2265-C	Via Puerta	1812	\$8,154.00	\$55,350	Grass area is narrow, when area is mowed the sidewalk gets messy and stained.
Page 16	2298-B	Via Puerta	2091	\$9,409.50	\$64,760	Area too narrow to mow.
Page 17	2298-C	Via Puerta	2303	\$10,363.50	\$75,123.00	Large pine tree, roots and meter box make it difficult to mow.

Total Cost:	\$75,123.00
--------------------	--------------------



Landscape Turf Reduction Candidate

2301-A Via Puerta, Laguna Woods, CA, 92637

- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 180 Estimated Cost: \$810
- In 2023 Budget? **YES** **NO**

Notes: Area too narrow to mow.





Landscape Turf Reduction Candidate

2302-A Via Puerta, Laguna Woods, CA, 92637

- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 240 Estimated Cost: \$1,080
- In 2023 Budget? **YES** **NO**

Notes: Area close to parking stalls, and too narrow. Also, has areas near pedestrian guard rail.





Landscape Turf Reduction Candidate

2299-A Via Puerta, Laguna Woods, CA, 92637

- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 304 Estimated Cost: \$1,368
- In 2023 Budget? **YES** **NO**

Notes: Area is difficult to mow due to a stop sign, light post, and tree being in the way. Area is slightly sloped, which is a safety concern when wet.





Landscape Turf Reduction Candidate

2295-C Via Puerta, Laguna Woods, CA, 92637

- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 400 Estimated Cost: \$1,800
- In 2023 Budget? **YES** **NO**

Notes: Area too difficult to mow, it has an incline. When it is wet it is difficult to mow.





Landscape Turf Reduction Candidate

2271-D Via Puerta, Laguna Woods, CA, 92637

- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 410 Estimated Cost: \$1,845
- In 2023 Budget? **YES** **NO**

Notes: Area too narrow to mow.





Landscape Turf Reduction Candidate

2301-F Via Puerta, Laguna Woods, CA, 92637

- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 648 Estimated Cost: \$2,916
- In 2023 Budget? **YES** **NO**

Notes: Area difficult to mow. The palm trees and light post are in the way. Also, near parking stalls.





Landscape Turf Reduction Candidate

2300-D Via Puerta, Laguna Woods, CA, 92637

- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 708 Estimated Cost: \$3,186
- In 2023 Budget? **YES** **NO**

Notes: Area difficult to mow due to trees and a light post in the way. Also, near pedestrian bench.





Landscape Turf Reduction Candidate

2266-C Via Puerta, Laguna Woods, CA, 92637

- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 745 Estimated Cost: \$3,352.5
- In 2023 Budget? **YES** **NO**

Notes: Area too difficult to mow, uneven turf.





Landscape Turf Reduction Candidate

2265-D Via Puerta, Laguna Woods, CA, 92637

- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 803 Estimated Cost: \$3,613.5
- In 2023 Budget? **YES** **NO**

Notes: Area is narrow, palm tree is in the way. Grass clippings end up on sidewalk.





Landscape Turf Reduction Candidate

2268-P Via Puerta, Laguna Woods, CA, 92637

- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 868 Estimated Cost: \$3,906
- In 2023 Budget? **YES** **NO**

Notes: Palm trees and tree roots make this area difficult to mow.





Landscape Turf Reduction Candidate

2291-D Via Puerta, Laguna Woods, CA, 92637

- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 1,012 Estimated Cost: \$4,554
- In 2023 Budget? **YES** **NO**

Notes: Area is narrow and too close to parking stalls. The fire hydrant makes this area difficult to mow.





Landscape Turf Reduction Candidate

2266-D Via Puerta, Laguna Woods, CA, 92637

- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 1,232 Estimated Cost: \$5,544
- In 2023 Budget? **YES** **NO**

Notes: Trees make it difficult to mow. There are tree roots in this area as well.





Landscape Turf Reduction Candidate

2298-D Via Puerta, Laguna Woods, CA, 92637

- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 1,456 Estimated Cost: \$6,552
- In 2023 Budget? **YES** **NO**

Notes: Grass area has an incline near sidewalk, when area is wet it is a safety concern.





Landscape Turf Reduction Candidate

2267-G Via Puerta, Laguna Woods, CA, 92637

- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 1,482 Estimated Cost: \$6,669
- In 2023 Budget? **YES** **NO**

Notes: Trees, palms, light post and tree roots make this area difficult to mow.



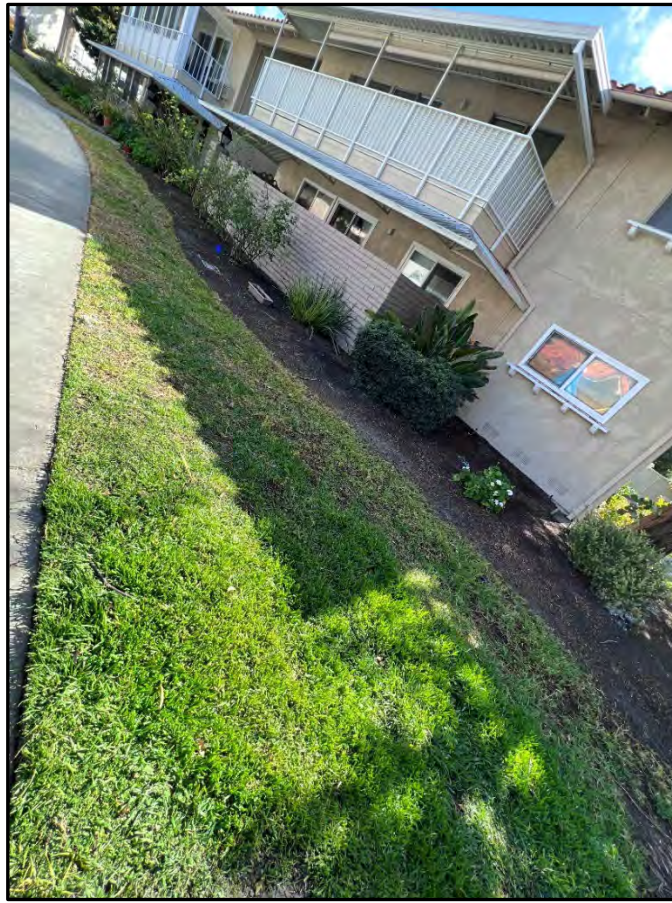


Landscape Turf Reduction Candidate

2265-C Via Puerta, Laguna Woods, CA, 92637

- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 1,812 Estimated Cost: \$8,154
- In 2023 Budget? **YES** **NO**

Notes: Grass area is narrow, when area is mowed the sidewalk gets messy and stained.





Landscape Turf Reduction Candidate

2298-B Via Puerta, Laguna Woods, CA, 92637

- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 2,091 Estimated Cost: \$9,409.5
- In 2023 Budget? **YES** **NO**

Notes: Area too narrow to mow.





Landscape Turf Reduction Candidate

2298-C Via Puerta, Laguna Woods, CA, 92637

- Work will be completed by: **STAFF** **CONTRACTOR**
- Square Feet: 2,303 Estimated Cost: \$10,363.5
- In 2023 Budget? **YES** **NO**

Notes: Large pine tree, roots and meter box make it difficult to mow.

